



Children's Ministry Program Assistant Part-time (8 Hours a week)

Updated: February 13th, 2018

Preferred Application Deadline: March 25th, 2018

PURPOSE: The purpose of this position is to provide support and organization in the area of children's ministry, especially Sunday morning programming. The Children's Ministry Program Assistant will work in close partnership with the Director of Children, Youth and Family and the volunteer children's ministry team to build a program that fulfills Trinity's CYFM mission to grow authentic, committed and loving followers of Jesus, one relationship at a time.

DUTIES: The Children's Ministry Program Assistant shall...

1. Assist the CYFM director and the children's ministry team on recruiting, training and encouraging sunday school volunteers.
2. Manage volunteer schedules and attendance records.
3. Insure that all children's programming has all the materials and curriculum in place.
4. Support the CYFM director and children's ministry team in organizing Family Faith Formation nights (twice a year), Milestone events (1-2x a year) and the annual Christmas Pageant.
5. Attend children's ministry leadership team meetings (1.5h x 5 times a year)
6. Have an active presence on Sunday mornings, welcoming children and families, supporting Sunday school teachers, and assisting with programming where needed
7. Fulfill other children's ministry related responsibilities as necessary.

EXPERIENCE AND QUALIFICATIONS:

- A committed follower of Christ
- Has hands on experience in the context of children's ministry
- Reliable and organized
- Positive and enthusiastic
- Passes the Washington State Background Check
- Godly Play experience is a plus

COMMITMENT: 8h/week

COMPENSATION: \$15-\$20/h DOE

ACCOUNTABLE TO: The Pastor/Head of Staff and the Session of Trinity Presbyterian Church

SUPERVISOR: Director of Children, Youth, and Family Ministry

TO APPLY: Please send a resume and a cover letter to juliac@tpctacoma.org

Trinity's Children, Youth and Family Ministry

MISSION:

Trinity's Children, Youth and Family Ministry grows authentic, committed and loving followers of Jesus, one relationship at a time.

VALUES:

Intergenerational Community: We believe that faith can only be nurtured and practiced in the context of relationships. These Christ-centered friendships should both connect peers and cross generations.

Sacred Storytelling: We believe that children and youth need to see where they fit into Christ's story. By creating opportunities for them to interact with the Biblical narrative, church history, and the stories of their fellow Christians, we help them learn the language of faith and discover their own story with God.

Meaningful Service: We believe that our calling from Christ is to inspire children and youth to live a hopeful and purposeful life. This is best accomplished through the practice of love, justice, and generosity.

Family Faith Formation: We believe that parents are the primary faith influence in their child's life. We seek to equip parents to effectively nurture faith in the home.

Radical Hospitality: We believe that each child is beloved of God. We strive to embrace them in a way that helps them realize their belovedness. We seek to create an environment where children and youth feel safe to express their creativity and ask honest questions.

Corporate Worship: We believe that Trinity's children and youth are a vital part of our worshipping community. We strive to include children in the congregation's worship in age-appropriate ways.